



# AGREEMENTS AND HANDBOOKS

## LABOR AND EMPLOYMENT DIVISION

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Whether you are the owner of a start-up, a multinational corporate executive, a city manager, or human resources professional, you understand the need to properly document the terms and conditions of your employees' relationship with your entity. We believe an employee handbook should clearly outline your key policies so your employees know what is expected of them and what they can expect of you. In addition to employee handbooks, we draft manuals, policies and procedures governing a wide array of workplace issues. We also draft and negotiate every conceivable contract you might need, including employment agreements, non-compete agreements, non-disclosure agreements, deferred compensation plans for executives and senior managers, and severance agreements.