



COUNSELING AND RISK MANAGEMENT SERVICES

LABOR AND EMPLOYMENT DIVISION

When you hire us, we strive to comprehensively understand your business so that we can be trusted counselors, providing valuable guidance to prevent claims from arising. In that vein, we regularly:

- Recommend and draft employee handbooks, manuals, policies and procedures governing a wide array of workplace issues;
- Conduct training seminars to ensure employees understand company policies and procedures;
- Advise on hiring, discipline and termination, harassment and discrimination complaints, employee compensation and benefit issues and compliance with federal, state and local laws;
- Conduct internal investigations concerning claims of discrimination, harassment and policy violations in a professional, discreet manner;
- Advise our clients on employee drug testing;
- Assist employers with complicated issues when employees request leaves of absence under the Family and Medical Leave Act and other accommodations as a result of their own or immediate family member's health issues