

VILLAGE OF KEY BISCAYNE, FLORIDA
OFFICE OF THE VILLAGE MANAGER
EMERGENCY ORDER 20-4

March 30, 2020

Pursuant to Governor DeSantis' Executive Orders 20-51 and 20-52, in which the Governor declared a public health emergency and a state of emergency, there is a recommendation to limit public gatherings. On March 20, 2020, Governor DeSantis issued Executive Order 20-69, "Emergency Management - COVID-19 Local Government Public Meetings." Pursuant to Executive Order 20-69, "any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place" is suspended, and the Village is authorized to hold public meetings through the use of communications media technology, subject to the adoption of rules pursuant to Section 120.54(5)(b)2, Fla.Stat.

In accordance with Chapter 252, Florida Statutes and Chapter 9 of the Village Code, and the Village's Declaration of a State of Emergency issued at 4:20 p.m. March 13, 2020, I hereby issue the following:

Rules of Procedure for Public Meetings Utilizing Communications Media Technology

1. Prior to the commencement of any Village public meeting, the Clerk shall post notice of the meeting in a manner consistent with Section 286.011, Florida Statutes. The notice shall also include instructions on how to access the public meeting either via telephone, video conference, or other communications media technology utilized by the Village.
2. As used in this Order, "communications media technology" means the electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, and digital video by any method available.
3. If a public meeting provides for the opportunity for public comment, the notice shall also include instructions regarding how members of the public may submit comments or questions.
4. The Clerk shall ensure that the public meeting complies with all requirements of Section 286.011, Florida Statutes, which have not otherwise been suspended or waived pursuant to Executive Order 20-69 (e.g., the preparation of minutes, etc.).

This Emergency Order shall expire on the earlier of the expiration of the Village's Declaration of Emergency issued March 20, 2020, or the expiration of the Governor's Executive Order 20-52, including any extensions to either. This Emergency Order may be cancelled earlier by action of the Village Manager.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Village of Key Biscayne to be affixed this 30th day of March, 2020 at 6:00 p.m. (EST).

ATTEST:



CONCHITA ALVAREZ, MMC
VILLAGE CLERK



AMA

ANGREA M. AGHA
VILLAGE MANAGER